

**TOWN OF CHEYENNE**  
**FINANCIAL STATEMENTS AND**  
**ADDITIONAL INFORMATION**  
**JUNE 30, 2019**

**TOWN OF CHEYENNE, OKLAHOMA**

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## INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Town Council  
Town of Cheyenne, Oklahoma

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Cheyenne, Oklahoma, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Cheyenne, Oklahoma, as of June 30, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Management has elected to omit the management's discussion and analysis information. Our opinion on the basic financial statements is not affected by this missing information. The budgetary comparison information is listed in the table of contents. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Cheyenne, Oklahoma's basic financial statements. The introductory section and combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated May 13, 2020, on our consideration of the Town of Cheyenne, Oklahoma's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Cheyenne, Oklahoma's internal control over financial reporting and compliance.

*Britton, Kuykendall & Miller*

Weatherford, Oklahoma  
May 13, 2020

Town of Cheyenne, Oklahoma  
Statement of Net Position  
For the Year Ended June 30, 2019

ASSETS	Primary Government			Component Unit
	Governmental Activities	Business-Type Activities	Total	
Cash and Cash Equivalents	\$ 961,437.25	\$ 665,829.17	\$ 1,627,266.42	\$ 24,015.15
Certificates of Deposit	1,645,535.31	262,169.99	1,907,705.30	125,233.01
Accounts Receivable, Net	0.00	70,110.23	70,110.23	0.00
Due from Other Governments	260,541.06	4,150.00	264,691.06	15,989.22
Prepaid Expenses	0.00	0.00	0.00	0.00
Restricted Cash and Cash Equivalents	0.00	(0.00)	(0.00)	0.00
Inventories	0.00	24,175.95	24,175.95	0.00
Capital Assets:				
Loan Origination Fees-Net of Amortization	0.00	7,777.48	7,777.48	0.00
Land and Construction in Progress	106,648.50	0.00	106,648.50	128,969.84
Other Capital Assets, Net of Depreciation	1,253,706.75	1,960,494.29	3,214,201.04	765,041.13
<b>Total Assets</b>	<b>\$ 4,227,868.87</b>	<b>\$ 2,994,707.11</b>	<b>\$ 7,222,575.98</b>	<b>\$ 1,059,248.35</b>
<b>LIABILITIES</b>				
Accounts Payable and Accrued Expenses	\$ 45,519.25	\$ 47,603.11	\$ 93,122.36	\$ 36.78
Current Portion of Long-Term Debt	0.00	61,677.80	61,677.80	0.00
Long-Term Portion of Debt	0.00	458,605.47	458,605.47	0.00
<b>Total Liabilities</b>	<b>45,519.25</b>	<b>567,886.38</b>	<b>613,405.63</b>	<b>36.78</b>
<b>NET POSITION</b>				
Invested in Capital Assets, Net of Related Debt	1,360,355.25	1,447,988.50	2,808,343.75	894,010.97
Restricted for:				
Capital Improvement Fund	1,674,170.35	0.00	1,674,170.35	0.00
Debt Services	0.00	(0.00)	(0.00)	0.00
Unrestricted	1,148,269.02	978,832.23	2,127,101.25	165,200.60
<b>Total Net Position</b>	<b>4,182,794.62</b>	<b>2,426,820.73</b>	<b>6,609,615.35</b>	<b>1,059,211.57</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 4,228,313.87</b>	<b>\$ 2,994,707.11</b>	<b>\$ 7,223,020.98</b>	<b>\$ 1,059,248.35</b>

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Statement of Activities  
For the Year Ended June 30, 2019

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Assets			Component Unit
	Expenses	Charges for Services	Operating Grants and Contributions	Primary Government			
				Governmental Activities	Business-Type Activities	Total	
Governmental Activities:							
General Government	\$		\$	\$	\$	\$	\$
Public Safety	402,332.25	8,782.39	0.00	(393,549.86)	0.00	(393,549.86)	0.00
Culture and Recreation	109,812.65	947.50	0.00	(108,865.15)	0.00	(108,865.15)	0.00
Sanitation and Utilities	49,250.86	387.00	0.00	(48,863.86)	0.00	(48,863.86)	0.00
	139,417.34	123,967.00	0.00	(15,450.34)	0.00	(15,450.34)	0.00
Total Governmental Activities	700,813.10	134,083.89	0.00	(566,729.21)	0.00	(566,729.21)	0.00
Business-Type Activities:							
Water Utilities	380,582.67	414,206.75	0.00	0.00	33,624.08	33,624.08	0.00
Component Unit							
Airport	92,697.00	12,932.68	0.00	0.00	0.00	0.00	(55,330.32)
General Revenues:							
Taxes:							
Sales Tax				279,881.27	-	279,881.27	0.00
Use Tax				55,134.71	-	55,134.71	0.00
Franchise Tax				31,529.67	-	31,529.67	0.00
Other Taxes				78,889.20	-	78,889.20	0.00
Interest Income				25,618.79	5,555.01	31,173.80	0.00
Gain on sale of assets				3,736.32	0.00	3,736.32	0.00
Miscellaneous				36,231.45	0.00	36,231.45	0.00
Transfers In (Out)				(64,084.93)	64,084.93	0.00	0.00
Total General Revenues and Transfers							
				446,936.48	69,639.94	516,576.42	0.00
Change in Net Position							
				(119,792.73)	103,264.02	(16,528.71)	(55,330.32)
Net Position - Beginning of Year							
				4,302,587.35	2,323,556.71	6,626,144.06	1,114,541.89
Net Position - End of Year							
	\$	4,182,794.62	\$	2,426,820.73	\$	6,609,615.35	\$ 1,059,211.57

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Combined Balance Sheet  
Governmental Funds  
June 30, 2019

	General Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 50,839.58	\$ 911,042.67	\$ 961,882.25
Certificates of Deposit	628,629.81	1,016,905.50	1,645,535.31
Accounts Receivable	0.00	0.00	0.00
Prepaid Expenses	0.00	0.00	0.00
Due from other Governments	59,119.68	201,421.38	260,541.06
<b>Total Assets</b>	<b>\$ 738,589.07</b>	<b>2,129,369.55</b>	<b>\$ 2,867,958.62</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 26,253.25	19,266.00	\$ 45,519.25
<b>Total Liabilities</b>	<b>26,253.25</b>	<b>19,266.00</b>	<b>45,519.25</b>
<b>NET POSITION</b>			
Assigned:			
Street Expenses	0.00	37,918.90	37,918.90
CDBG GrantFund	0.00	21,000.00	21,000.00
Fire Dept Fund	0.00	258,534.50	258,534.50
Cemetery	0.00	118,479.80	118,479.80
Clerk	0.00	0.00	0.00
Capital Improvement Fund	0.00	1,674,170.35	1,674,170.35
Unassigned:			
Unassigned	712,335.82	0.00	712,335.82
<b>Total Net Position</b>	<b>712,335.82</b>	<b>2,110,103.55</b>	<b>2,822,439.37</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 738,589.07</b>	<b>\$ 2,129,369.55</b>	<b>\$ 2,867,958.62</b>

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Reconciliation of the Balance Sheet of  
Governmental Funds to the Statement of Net Position  
June 30, 2019

Total net position - total governmental funds	\$ 2,822,439.37
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets of \$3,410,753.42, net of accumulated depreciation of \$(2,050,398.17), are not financial resources and therefore are not reported in the funds.	1,360,355.25
Net position of governmental activities	<u>\$ 4,182,794.62</u>

The accompanying notes to financial statements are an integral part of this statement.



Town of Cheyenne, Oklahoma  
Statement of Revenues, Expenditures, and Changes in Net Position  
Governmental Funds  
For the Year Ended June 30, 2019

	General Fund	Other Governmental Funds	Total Governmental Funds
<u>Revenues:</u>			
Sales Tax	\$ 259,490.49	\$ 20,390.78	279,881.27
Franchise Tax	31,529.67	0.00	31,529.67
Alcoholic Beverage Tax	73,723.69	0.00	73,723.69
Use Tax	55,134.71	0.00	55,134.71
Cigar Tax	2,192.72	0.00	2,192.72
Fuel Tax	0.00	2,073.31	2,073.31
Grant Revenue	0.00	0.00	0.00
Donations	0.00	12,341.00	12,341.00
License, Fees & Permits	345.00	0.00	345.00
Housing Tax	899.48	0.00	899.48
Cemetery Revenue	0.00	387.00	387.00
Garbage	123,967.00	0.00	123,967.00
Police Fines & Court Fees	200.00	0.00	200.00
Fire Runs	0.00	0.00	0.00
Pool & Clean up Fees	3,736.32	0.00	3,736.32
Refunds and Reimbursements	84.93	5,697.46	5,782.39
Rentals	3,000.00	0.00	3,000.00
Royalties	9,836.95	0.00	9,836.95
Interest Income	11,182.54	14,436.25	25,618.79
Motor Vehicle Tax	0.00	0.00	0.00
Animal Control Fees	402.50	0.00	402.50
Miscellaneous Sales and Service	12,053.50	2,000.00	14,053.50
	<u>587,779.50</u>	<u>57,325.80</u>	<u>645,105.30</u>
Total Revenues			
<u>Expenditures:</u>			
Personal Service:			
City Administration	131,820.49	0.00	131,820.49
Police	0.00	0.00	0.00
Fire	0.00	0.00	0.00
Garbage Disposal	52,030.74	0.00	52,030.74
Animal Control	0.00	0.00	0.00
Maintenance	118,299.31	0.00	118,299.31
Street	0.00	0.00	0.00
Park & Pool	3,645.87	0.00	3,645.87
Library	0.00	0.00	0.00
General Government	10,251.00	0.00	10,251.00
	<u>316,047.41</u>	<u>0.00</u>	<u>316,047.41</u>

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Statement of Revenues, Expenditures, and Changes in Net Position  
Governmental Funds  
Statement of Net Position

	General Fund	Other Governmental Funds	Total Governmental Funds
<u>Expenditures:</u>			
Maintenance and Operations:			
City Administration	51,492.77	0.00	51,492.77
Police	339.49	0.00	339.49
Fire	13,893.22	25,822.76	39,715.98
Garbage Disposal	71,741.60	0.00	71,741.60
Animal Control	1,511.30	0.00	1,511.30
Maintenance	49,870.84	0.00	49,870.84
Street	8,527.24	9,704.64	18,231.88
Park & Pool	26,212.70	0.00	26,212.70
Library	5,126.86	0.00	5,126.86
Cemetery	0.00	624.29	624.29
General Government	0.00	0.00	0.00
	<u>228,716.02</u>	<u>36,151.69</u>	<u>264,867.71</u>
Capital Outlay:			
City Administration	0.00	0.00	0.00
Maintenance	0.00	0.00	0.00
Street	990.00	0.00	990.00
Park & Pool	13,495.94	0.00	13,495.94
Library	0.00	0.00	0.00
Police	0.00	0.00	0.00
Garbage	0.00	0.00	0.00
General Government	41,066.56	20,054.16	61,120.72
	<u>55,552.50</u>	<u>20,054.16</u>	<u>75,606.66</u>
Total Expenditures	<u>600,315.93</u>	<u>56,205.85</u>	<u>656,521.78</u>
Excess of Revenues Over (Under) Expenditures	<u>(12,536.43)</u>	<u>1,119.95</u>	<u>(11,416.48)</u>
<u>Other Financing Sources (Uses)</u>			
Operating Transfers In (Out)	<u>(78,893.80)</u>	<u>14,808.87</u>	<u>(64,084.93)</u>
Net Change in Net Position	<u>(91,430.23)</u>	<u>15,928.82</u>	<u>(75,501.41)</u>
Net Position, Beginning of Year	<u>803,766.05</u>	<u>2,094,174.73</u>	<u>2,897,940.78</u>
Net Position, End of Year	<u>\$ 712,335.82</u>	<u>\$ 2,110,103.55</u>	<u>\$ 2,822,439.37</u>

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Reconciliation of the Statement of Revenues, Expenditures, and Changes  
in Net Position of Governmental Funds to the Statement of Activities  
For the Year Ended June 30, 2019

Net change in fund balances - total governmental funds \$ (75,501.41)

Amounts reported for governmental activities in the statement of activities  
are different because:

Governmental funds report capital outlays as expenditures. However, in the  
statement of activities the cost of those assets is allocated over their estimated  
useful lives as depreciation expense. This is the amount by which capital  
outlays \$75,606.66 exceeded depreciation (\$119,897.76) in the current period.

(44,291.10)

Change in net position of governmental activities \$ (119,792.51)

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Statement of Net Position  
Proprietary Funds  
June 30, 2019

<u>ASSETS</u>	<u>Utility Authority</u>
Current Assets:	
Cash and Cash Equivalents	\$ 665,829.17
Certificates of Deposit	262,169.99
Due from Other Governments	4,150.00
Accounts Receivable, Net	<u>70,110.23</u>
Total Current Assets	1,002,259.39
Restricted Cash and	
Cash Equivalents	(0.00)
Inventory	24,175.95
Loan Origination Fees-Net of Amortization	7,777.48
Property, Plant & Equipment-Net of Depreciation	<u>1,960,494.29</u>
Total Non-Current Assets	<u>1,992,447.72</u>
Total Assets	<u>\$ 2,994,707.11</u>
<u>LIABILITIES</u>	
Current Liabilities:	
Accounts Payable	21,993.72
Deposits Payable	25,609.39
Current Portion of Long-Term Debt	<u>61,677.80</u>
Total Current Liabilities	<u>109,280.91</u>
Noncurrent Liabilities:	
Long-Term Debt (Net of Current Portion)	<u>458,605.47</u>
Total Noncurrent Liabilities	<u>458,605.47</u>
Total Liabilities	<u>567,886.38</u>
<u>NET POSITION</u>	
Invested in Capital Assets, Net of Related Debt	1,447,988.50
Restricted for Debt Service	(0.00)
Unrestricted	<u>978,832.23</u>
Total Net Position	<u>2,426,820.73</u>
Total Liabilities and Net Position	<u>\$ 2,994,707.11</u>

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Statement of Revenues, Expenses, and Changes in Fund Net Position  
Proprietary Funds  
For the Year Ended June 30, 2019

	Utility Authority
Operating Revenues:	
Water Service	\$ 321,576.33
Sewer Service	28,219.88
Surcharges	17,544.00
Penalties	18,123.84
Other Income	3,376.48
Grant Income	27,575.00
Adjustments	<u>(2,208.78)</u>
Total Operating Revenues	<u>414,206.75</u>
Operating Expenses:	
Personal Services	135,088.07
Supplies and Repairs	56,066.35
Insurance Expense	9,542.00
Other Expenses	44,737.56
Amortization	0.00
Depreciation	<u>118,757.11</u>
Total Operating Expenses	<u>364,191.09</u>
Operating Income (Loss)	50,015.66
Non-Operating Revenues (Expenses):	
Interest Income	5,555.01
Bad Debt Expense	181.90
Interest Expense	<u>(16,573.48)</u>
Total Non-Operating Revenues (Expenses)	<u>(10,836.57)</u>
Income (Loss) before Operating Transfers	39,179.09
Operating Transfers In (Out)	<u>64,084.93</u>
Change in Net Position	103,264.02
Net Position - Beginning of Year	<u>2,323,556.71</u>
Net Position - End of Year	<u>\$ 2,426,820.73</u>

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Statement of Cash Flows  
Proprietary Funds  
For the Year Ended June 30, 2019

	Utility Authority
<u>Cash Flows From Operating Activities:</u>	
Cash Received From Customers	\$ 386,196.53
Cash Paid For Operations	(112,870.15)
Cash Paid to Employees	(135,088.07)
	<u>138,238.31</u>
Net Cash Provided From Operations	
<u>Cash Flows From Non-Capital Investing Activities:</u>	
Grant Revenue	27,575.00
Operating Transfer In (Out)	64,084.93
	<u>91,659.93</u>
Net Cash Flows-Investing Activities	
<u>Cash Flows From Capital and Related Financing Activities:</u>	
Principal paid on long-term debt	(59,857.00)
Payments of interest on long-term debt	(16,573.48)
Payments for capital assets	(107,348.27)
	<u>(183,778.75)</u>
Net Cash Flows-Financing Activities	
<u>Cash Flows from Investing Activities</u>	
Purchase of Certificates of Deposit	(5,220.98)
Interest Income	5,555.01
	<u>334.03</u>
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	
Net Increase (Decrease) in Cash	46,453.52
Cash at Beginning of Year	609,375.65
Cash at End of Year	\$ <u>655,829.17</u>

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Statement of Cash Flows  
Proprietary Funds  
For the Year Ended June 30, 2019

	<u>Utility Authority</u>
Reconciliation of Net Income to Net Cash Provided from Operations:	
Operating Income	\$ 50,015.66
Adjustments:	
Depreciation	118,757.11
(Increase) Decrease in:	
Accounts Receivable	(8,012.70)
Increase (Decrease) in:	
Accounts Payable	(22,521.76)
Deposits	<u>0.00</u>
Net Cash Provided From Operations	\$ <u><u>138,238.31</u></u>

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**NOTE 1: ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Introduction**

The incorporated Town of Cheyenne, Oklahoma operates under the Council-Manager form of government and provides the following services as authorized by its charter: public safety (police and fire), streets, utility (water, sanitation and sewer), planning and zoning, library, airport, recreation and general administration.

The Town of Cheyenne (Town) complies with Generally Accepted Accounting Principles (GAAP). GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 1989, have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this Note.

**1 (A): FINANCIAL REPORTING ENTITY**

**Component Units**

The Town's general-purpose financial statements include the accounts of all Town operations. The criteria for including organizations within the Town's reporting entity, as set forth in GASB 14: "The Financial Reporting Entity" is financial accountability. Financial accountability is defined as appointment of a voting majority of the component unit's board and either the ability to impose will by the primary government or the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

*Blended Component Units*

Blended component units are separate legal entities that meet the component unit criteria described above and whose governing body is the same or substantially the same as the Town of Cheyenne governing board or the component unit provides services entirely to the Town. These component units' funds are blended into those of the Town's by appropriate activity type to compose the primary government presentation.

Cheyenne Utility Authority – The Utility Authority operates the Town's water and sewer services to the citizens of Cheyenne. The Town of Cheyenne governing board serves to the citizens of Cheyenne. The board serves as trustees and the Town Manager is general manager.

*Discretely Presented Component Units*

Discretely presented component units are separate legal entities that meet the component unit criteria described above but do not meet the criteria for blending.

*Discretely Presented Component Units (Continued)*

Airport Authority – The Airport Authority operates the local airport including hangar rentals. The Airport Authority has its own board and is accountable to the Town of Cheyenne and therefore is reported as a discretely presented component unit.



**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**1 (B): BASIS OF PRESENTATION***Government-wide Financial Statements:*

The Statement of Net Assets and Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

*Fund Financial Statements:*

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Town or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.
- c. Other funds that management considers important to readers of the financial statements.

The funds of the financial reporting entity are described below:

**Governmental Funds***General Fund*

The General Fund is the general operating fund of the Town and is always classified as a major fund. All financial resources, except those required to be accounted for in another fund, are accounted for in the General Fund.

*Special Revenue Funds*

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects), that are legally restricted to expenditures for special purposes.

*Capital Projects Fund*

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities which are not financed by Proprietary Funds.

**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**Proprietary Funds***Enterprise Funds*

Enterprise funds are used to account for business-like activities provided to the general public. These activities are financed primarily by user charges and the measurement of financial activity focuses on net income measurement similar to the private sector. The reporting entity includes the Cheyenne Utility Authority as its sole Enterprise Fund.

**Major Funds***Governmental Funds*

The Town reports the following major governmental funds:

General Fund – A description of these funds can be found at note 1(B).

*Proprietary Funds*

The Town reports one major enterprise funds: Cheyenne Utility Authority which is accounts for activities of the public trust which provides water and sewer services to the public.

**1 (C): FUND BALANCE**

Beginning with fiscal year 2011, the Town implemented GASB Statement No. 54 "Fund Balance Reporting and Governmental Fund Type Definitions." This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent. The following classifications describe the relative strength of the spending constraints:

Non-spendable fund balance – amounts that are not in non-spendable form (such as inventory) or are required to be maintained intact.

Restricted fund balance – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

Committed fund balance – amounts constrained to specific purposes by the Town itself, using its highest level of decision-making authority (Town Council). To be reported as committed, amounts cannot be used for any other purpose unless the Town takes the same highest level action to remove or change the constraint.

Assigned fund balance – amounts the Town intends to use for a specific purpose. Intent can be expressed by the Town or by an official or body to which the Town Council delegates the authority.

Unassigned fund balance – amounts that are available for any purpose. Positive amounts are reported only in the general fund.

**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

The Town Council establish (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution. Assigned fund balance is established by Town Council through adoption or amendment of the budget as intended for specific purpose.

**General Fund**

The General Fund has an Unassigned Fund Balance of \$712,335.82, at June 30, 2019.

**1 (D): MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

**Measurement Focus**

On the government-wide Statement of Net Assets and the Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus as defined in item b. below.

In the fund financial statements, the "current financial resources: measurement focus or the "economic resources" measurement focus is used as appropriate:

- a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net assets.
- c. Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**Basis of Accounting**

In the government-wide Statement of Net Assets and Statement of Activities, both governmental and business-like activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds and agency funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year end. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due.

All proprietary funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

**1 (E): ASSETS, LIABILITIES AND EQUITY****Cash and Investments**

For the purposes of the Statement of Net Assets, "cash and cash equivalents" includes all demand, savings accounts, and certificates of deposits of the Town with an original maturity of three months or less. For the purpose of the proprietary fund Statement of Cash Flows, "cash and cash equivalents" include all demand and savings accounts, and certificates of deposit or short-term investments with an original maturity of three months or less.

**Interfund Receivables and Payables**

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Assets.

**Receivables**

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Business-type activities report utilities as their major receivable.

**Inventories**

Inventory in the proprietary fund consist of expendable supplies held for consumption or product held for resale. All inventories are recorded at cost.

**Fixed Assets**

The accounting treatment over property, plant, and equipment (fixed assets) depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

*Government-wide Statements*

In the government-wide financial statements, fixed assets are accounted for as capital assets. All fixed assets are valued at historical cost or estimated historical cost if actual is unavailable.

Prior to July 1, 2002, governmental funds' infrastructure assets were not capitalized.

Depreciation of all exhaustible fixed assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings and Infrastructure	40
Utility System	40
Furniture, Fixtures And Equipment	5-15

*Fund Financial Statements*

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Fixed assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

**Long-term Debt**

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide statements.

All long-term debt to be repaid from governmental and business-type resources is reported as liabilities in the government-wide statements. The long-term debt consists primarily of notes payable, capital leases obligations, and landfill closure and post-closure obligations.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principle and interest reported as expenditures. The accounting for proprietary funds is the same in the fund statements as it is in the government-wide statements.

**Compensated Absences**

All full-time permanent employees are granted vacation benefits, "comp" time, and sick leave in varying amounts to specified maximums. Upon termination, employees are entitled to their accumulated vacation and "comp" time earnings. Sick leave accumulations are not paid upon termination.

The estimated current portion of the liability for vested vacation benefits and "comp" time accumulations has been recorded as an expenditure and liability in the respective governmental or proprietary funds. The amounts recorded do not expect to exceed one year's accumulations. Sick leave accumulations have not been recorded in the financial statements since they are not paid upon termination.

**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**Equity Classifications***Government-wide Statements*

Equity is classified as net assets and displayed in three components:

- a. "Invested in capital assets, net of related debt" consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. "Restricted net assets" consist of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. "Unrestricted net assets" all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

*Fund Statements*

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated. Proprietary fund equity is classified the same as in the government-wide statements.

**NOTE 2: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

By its nature as a local government unit, the Town and its component units are subject to various federal, state, and local laws and contractual regulations.

**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**2 (A): BUDGETARY INFORMATION**

The Town is required by the Oklahoma Municipal Budget Act to prepare and submit an annual budget to the County Excise Board. Budgets are adopted by the General Fund and Street and Alley Fund.

The budget of expenditures and encumbrances for these fund cannot exceed the estimated revenues and it is unlawful for the Town to create or authorize creation of a deficit in any budgeted fund. Budgetary control is maintained by the following category of expenditures: personal services, maintenance and operation, capital outlay, and debt services. All budget amendments lapse at the end of the fiscal year. Encumbered funds are carried over to the ensuing fiscal year until utilized or canceled.

Oklahoma Statutes also require the Excise Board each year to make an ad valorem tax levy for the Debt Service Fund which shall, with cash and investments in the fund, be sufficient to pay all the bonded indebtedness, interest and all outstanding judgments coming due in the following fiscal year.

**NOTE 3: DETAIL NOTES ON TRANSACTION CLASSES/ACCOUNTS**

The following notes present detail information to support the amounts reported in the basic financial statements for its various assets, liabilities, equity, revenues, and expenditures/expenses.

**3(A): Deposit and Investments**

The Town reporting entity considers all cash in bank checking accounts and certificates of deposit with an original maturity date of three months or less (including restricted assets) to be cash equivalents.

Investments of the Town (excluding Public Trusts) are limited by Oklahoma Statute, Title 62, and Section 348.1 to the following:

- a. Direct obligations of the U.S. Government or its agencies or instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State of Oklahoma is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. Negotiable certificates of deposits, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations. Any investments in these instruments mentioned in the previous paragraphs a. and b., where the collateral has been deposited with a trustee in an irrevocable trust or escrow account.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county municipality or school district.

**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

Public trusts created under O.S. Title 60, are not subject to the above the noted investment limitations and are primarily governed by any restrictions in their trust or bond indentures.

In accordance with Oklahoma Statute, title 62, Section 516.3, all uninsured deposits of municipal funds in financial institutions must be secured with acceptable collateral valued at no more than market value. Acceptable collateral includes certain U.S. Government Agency Securities, certain State of Oklahoma or political subdivision debt obligations or surety bonds.

The following is a summary of the Town's credit risk on deposits:

**Deposit Categories of Credit Risk:**

- A) Insured by Federal Deposit Insurance or direct obligation of the U.S. Government.
- B) Collateralized with securities held by the pledging financial institutions trust department or agent in the Town's name.
- C) Uncollateralized.

	Category			Bank Balance
	(A)	(B)	(C)	
Primary Gov't	\$ 250,000.00	\$ 3,284,971.72	\$ 0.00	\$ 3,534,971.72
Component Unit	149,248.16	0.00	0.00	149,248.16
Total	\$ 399,248.16	\$ 3,284,971.72	\$ 0.00	\$ 3,684,219.88

**3 (B): Restricted Cash and Investments**

Restricted Cash and Cash Equivalents include accounts that are restricted for payment of associated debt, loan covenants, and capital projects. The amounts in the accounts as of June 30, 2019 totaled \$0.00.



**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**3 (C): Property and Equipment**

Capital asset activity for the year ended June 30, 2019, was as follows:

<b>Governmental Activities:</b>	<b>Balance June 30, 2018</b>	<b>Additions</b>	<b>Retirements</b>	<b>Balance June 30, 2019</b>
Land	\$ 103,449	\$ 0	\$ 0	\$ 103,449
Buildings	678,528	0	0	678,528
Infrastructure	1,145,391	0	0	1,145,391
Equipment and Furniture	1,407,778	75,607	0	1,483,385
Totals at Historical Cost	3,335,146	75,607	0	3,410,753
Less: Accumulated Depreciation	1,930,500	119,897	0	2,050,397
Net Book Value	\$ 1,404,646	\$ (44,290)	\$ 0	\$ 1,360,356

<b>Business-Type Activities:</b>	<b>Balance June 30, 2018</b>	<b>Additions</b>	<b>Retirements</b>	<b>Balance June 30, 2019</b>
Land	\$ 49,962	\$ 0	\$ 0	\$ 49,962
Infrastructure	4,016,537	15,907	0	4,032,444
Equipment and Furniture	185,218	91,441	0	276,659
Totals at Historical Cost	4,251,717	107,348	0	4,359,065
Less: Accumulated Depreciation	2,279,812	118,757	0	2,398,569
Net Book Value	\$ 1,971,905	\$ (11,409)	\$ 0	\$ 1,960,496

*Depreciation Expense*

Depreciation Expense was charged to functions of the primary government as follows:

**Governmental Activities:**

General Government	\$ 35,470
Public Safety	50,014
Culture and Recreation	18,768
Sanitation and Utilities	15,645
Total	\$ 119,897

**Business-Type Activities:**

Water Utilities	\$ 118,757
Airport	85,701
Total	\$ 204,458

**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**3 (D): ACCOUNTS PAYABLE**

Accounts payable are composed of payables to vendors and accrued salaries and benefits.

**3 (E): LONG-TERM DEBT**

The reporting entity's long-term debt is segregated between the amounts to be repaid from governmental activities and amounts to be repaid from business-type activities.

**Business-Type Activities:**

As of June 30, 2019, the long-term debt payable from proprietary fund resources consisted of the following:

*Notes Payable*Utility AuthoritySecurity State Bank

The Cheyenne Utility Authority entered into a loan with Security State Bank. \$ 520,283  
The funds were obtained for water treatment and distribution improvements. The loan has a variable interest rate and final maturity date of October 9, 2026. Principal and interest payments of \$6,369.22 are due monthly.

**Changes in Long-Term Debt**

	Balance 7/01/2018	Additions	Deductions	Balance 6/30/2019	Balance Due Within One Year
Business Type Activities:					
Security State Bank	\$ 580,140	0	59,857	520,283	61,678

**TOWN OF CHEYENNE, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019**

**Annual Debt Service**

The annual debt service requirements to maturity, including principal and interest, for long-term debt, excluding non-commitment debt, as of June 30, 2019, are as follows:

*Business-Type Activities Notes Payable*

Year Ended June 30	Principal	Interest	Total
2020	61,678	14,752	76,430
2021	63,554	12,876	76,430
2022	65,487	10,944	76,430
2023	67,479	8,952	76,430
2024	69,531	6,900	76,430
Thereafter	192,554	6,364	198,918
Totals	\$ 520,283	\$ 60,788	\$ 581,071

**3 (F): RISK MANAGEMENT**

The Town purchases commercial insurance to satisfy liabilities under Worker's Compensation claims, property damage, and liability claims up to the limits set by the Oklahoma Governmental Tort Claim.

**NOTE 4: OTHER NOTES**

**Contingencies**

*Grants*

In the normal course of operations, the Town receives grant funds from various Federal and State agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability for reimbursement which may arise as a result of these audits is not believed to be material.

**Retirement Plans**

The Town's firefighters participate in the Fireman's Pension and Retirement System. The system is funded by contributions from employers, employees, and the state. During the year ended June 30, 2019, the Town contributed \$2,620 to this plan.

The Town also contributes amounts to the Oklahoma Public Employees Retirement program for eligible employees. During the year ended June 30, 2019, the Town contributed \$0 to this plan.

**NOTE 5: SUBSEQUENT EVENTS**

Management has evaluated subsequent events through March 7, 2018, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

Town of Cheyenne, Oklahoma  
General Fund  
Statement of Revenues, Expenditures and  
Changes in Net Position  
Budget and Actual (GAAP Budgetary Basis)  
For the Year Ended June 30, 2019

<u>Revenues</u>	<u>Budget</u>	<u>Actual Amounts</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
Sales Tax	\$ 220,000.00	\$ 259,490.49	\$ 39,490.49
Franchise Tax	20,000.00	31,529.67	11,529.67
Alcoholic Beverage Tax	44,000.00	73,723.69	29,723.69
Use Tax	30,000.00	55,134.71	25,134.71
Cigar Tax	2,500.00	2,192.72	(307.28)
Grant Revenue	0.00	0.00	0.00
Donations	0.00	0.00	0.00
Licenses, Fees & Permits	0.00	345.00	345.00
Sanitation Services	109,800.00	123,967.00	14,167.00
Police Fines & Court Fees	0.00	200.00	200.00
Sales of Assets	0.00	3,736.32	3,736.32
Refunds and Reimbursements	0.00	84.93	84.93
Rentals	0.00	3,000.00	3,000.00
Royalties	0.00	9,836.95	9,836.95
Interest Income	0.00	11,182.54	11,182.54
Housing Tax	0.00	899.48	899.48
Animal Control Fees	0.00	402.50	402.50
Miscellaneous Sales and Service	0.00	12,053.50	12,053.50
<b>Total Revenues</b>	<b>426,300.00</b>	<b>587,779.50</b>	<b>161,479.50</b>
<u>Expenditures</u>			
Personal Services:			
City Administration	0.00	131,820.49	(131,820.49)
Garbage Disposal	0.00	52,030.74	(52,030.74)
Maintenance	0.00	118,299.31	(118,299.31)
Parks	0.00	3,645.87	(3,645.87)
General Government	0.00	10,251.00	(10,251.00)
Police	0.00	0.00	0.00
	<b>425,000.00</b>	<b>316,047.41</b>	<b>108,952.59</b>
Maintenance and Operations:			
Police	0.00	339.49	(339.49)
Maintenance	0.00	49,870.84	(49,870.84)
Garbage Disposal	0.00	71,741.60	(71,741.60)
City Administration	0.00	51,492.77	(51,492.77)
Library	0.00	5,126.86	(5,126.86)
Park	0.00	26,212.70	(26,212.70)
Street	0.00	8,527.24	(8,527.24)
Fire	0.00	13,893.22	(13,893.22)
Animal Control	0.00	1,511.30	(1,511.30)
	<b>400,000.00</b>	<b>228,716.02</b>	<b>171,283.98</b>

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
 Budgetary Comparison Schedule - Cash Basis  
 General Fund, (Continued)  
 For the Year Ended June 30, 2019

<u>Expenditures, (Continued)</u>	<u>Budget</u>	<u>Actual Amounts</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
Capital Outlay:			
General Government	\$ 0.00	\$ 41,066.56	\$ (41,066.56)
Street	0.00	990.00	(990.00)
Maintenance	0.00	0.00	0.00
Library	0.00	0.00	0.00
Park	0.00	13,495.94	(13,495.94)
	<u>250,000.00</u>	<u>55,552.50</u>	<u>194,447.50</u>
 Total Expenditures	 <u>1,075,000.00</u>	 <u>600,315.93</u>	 <u>474,684.07</u>
 Excess Revenues Over (Under) Expenditures	 <u>(648,700.00)</u>	 <u>(12,536.43)</u>	 <u>636,163.57</u>
<u>Other Financing Sources (Uses)</u>			
Net Transfers In (Out)	<u>(155,066.05)</u>	<u>(78,893.80)</u>	<u>(76,172.25)</u>
 Excess of Revenues and Other Sources over Expenditures and Other Uses	 <u>(803,766.05)</u>	 <u>(91,430.23)</u>	 <u>712,335.82</u>
 Net Position, Beginning	 <u>803,766.05</u>	 <u>803,766.05</u>	 <u>0.00</u>
 Net Position, Ending	 <u>\$ 0.00</u>	 <u>\$ 712,335.82</u>	 <u>\$ 712,335.82</u>

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Combining Balance Sheet  
Nonmajor Governmental Funds  
June 30, 2019

ASSETS	Special Revenue					Total Nonmajor Governmental Funds
	Street and Alley	Juvenile Fund	Fire Dept Fund	Cemetery Fund	Capital Improvement Fund	CDBG Grant Funds
Cash and Cash Equivalents	\$ 37,918.90	\$ 0.00	\$ 76,379.12	\$ 113,479.80	\$ 662,264.85	\$ 21,000.00
Certificates of Deposit	0.00	0.00	0.00	5,000.00	1,011,905.50	0.00
Accounts Receivable, Net	0.00	0.00	0.00	0.00	0.00	0.00
Due from Other Governments	0.00	0.00	201,421.38	0.00	0.00	0.00
Prepaid Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Restricted Cash and Cash Equivalents	0.00	0.00	0.00	0.00	0.00	0.00
Notes Receivable	0.00	0.00	0.00	0.00	0.00	0.00
Investments	0.00	0.00	0.00	0.00	0.00	0.00
Capital Assets:	0.00	0.00	0.00	0.00	0.00	0.00
Land and Construction in Progress	0.00	0.00	0.00	0.00	0.00	0.00
Other Capital Assets, Net of Depreciation	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Assets</b>	<b>\$ 37,918.90</b>	<b>\$ 0.00</b>	<b>\$ 277,800.50</b>	<b>\$ 118,479.80</b>	<b>\$ 1,674,170.35</b>	<b>\$ 21,000.00</b>
for airport improvements						
<b>LIABILITIES AND FUND BALANCES</b>						
LIABILITIES:						
Accounts Payable	\$ 0.00	\$ 0.00	\$ 19,266.00	\$ 0.00	\$ 0.00	\$ 0.00
Due to Other Governments	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>19,266.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
FUND BALANCES:						
Fund Balance	37,918.90	0.00	258,534.50	118,479.80	1,674,170.35	21,000.00
<b>Total Fund Balances</b>	<b>37,918.90</b>	<b>0.00</b>	<b>258,534.50</b>	<b>118,479.80</b>	<b>1,674,170.35</b>	<b>21,000.00</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 37,918.90</b>	<b>\$ 0.00</b>	<b>\$ 277,800.50</b>	<b>\$ 118,479.80</b>	<b>\$ 1,674,170.35</b>	<b>\$ 21,000.00</b>

The accompanying notes to financial statements are an integral part of this statement.

Town of Cheyenne, Oklahoma  
Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
Other Nonmajor Funds  
For the Year Ended June 30, 2019

	Street and Alley	Juvenile Fund	Fire Dept Fund	Special Revenue Cemetery Fund	Capital Improvement Fund	Clerk Fund	CDBG Grant Funds	Total Nonmajor Governmental Funds
<b>REVENUES:</b>								
Sales Tax	\$ 0.00	\$ 0.00	\$ 20,390.78	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	20,390.78
Franchise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Alcoholic Beverage Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Use Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cigar Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fuel Tax	2,073.31	0.00	0.00	0.00	0.00	0.00	0.00	2,073.31
Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Donations	0.00	0.00	11,266.00	1,075.00	0.00	0.00	0.00	12,341.00
License, Fees & Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Park Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cemetery Revenue	0.00	0.00	0.00	387.00	0.00	0.00	0.00	387.00
Disposal and Service Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Library Fines	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Fines & Court Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Runs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Tax	5,697.46	0.00	0.00	0.00	0.00	0.00	0.00	5,697.46
Refunds and Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hotel/Motel Tax	77.67	0.00	149.89	303.28	13,905.41	0.00	0.00	14,436.25
Animal Control Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Center Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Sales and Service	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00
<b>Total Operating Revenues</b>	<b>7,848.44</b>	<b>0.00</b>	<b>33,806.67</b>	<b>1,765.28</b>	<b>13,905.41</b>	<b>0.00</b>	<b>0.00</b>	<b>57,325.80</b>
<b>EXPENDITURES:</b>								
Personal Service:								
Airport	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance and Operations:								
Fire	0.00	0.00	25,822.76	0.00	0.00	0.00	0.00	25,822.76
Street	9,704.64	0.00	0.00	0.00	0.00	0.00	0.00	9,704.64
Airport	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cemetery	0.00	0.00	0.00	624.29	0.00	0.00	0.00	624.29
General Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay:								
Property, Plant & Equipment	0.00	0.00	20,054.16	0.00	0.00	0.00	0.00	20,054.16
<b>Total Expenditures</b>	<b>9,704.64</b>	<b>0.00</b>	<b>45,876.92</b>	<b>624.29</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>56,205.85</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(1,856.20)</b>	<b>0.00</b>	<b>(12,070.25)</b>	<b>1,140.99</b>	<b>13,905.41</b>	<b>0.00</b>	<b>0.00</b>	<b>1,119.95</b>
<b>OTHER FINANCING SOURCES (USES)</b>								
Operating Transfers In	0.00	0.00	0.00	0.00	91,239.51	0.00	0.00	91,239.51
Operating Transfers Out	0.00	0.00	0.00	0.00	(76,430.64)	0.00	0.00	(76,430.64)
Reduction of Long-Term Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Net Other Financing Sources (Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,808.87</b>	<b>0.00</b>	<b>0.00</b>	<b>14,808.87</b>
<b>Excess of Revenues and Other Sources over Expenditures and Other Uses</b>	<b>(1,856.20)</b>	<b>0.00</b>	<b>(12,070.25)</b>	<b>1,140.99</b>	<b>28,714.28</b>	<b>0.00</b>	<b>0.00</b>	<b>15,928.82</b>
<b>Fund Balance, Beginning of Year</b>	<b>39,775.10</b>	<b>0.00</b>	<b>270,604.75</b>	<b>117,338.81</b>	<b>1,645,456.07</b>	<b>0.00</b>	<b>21,000.00</b>	<b>2,094,174.73</b>
<b>Fund Balance, End of Year</b>	<b>\$ 37,918.90</b>	<b>\$ 0.00</b>	<b>\$ 258,534.50</b>	<b>\$ 118,479.80</b>	<b>\$ 1,674,170.35</b>	<b>\$ 0.00</b>	<b>\$ 21,000.00</b>	<b>\$ 2,110,103.55</b>



**BRITTON, KUYKENDALL, & MILLER**  
CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and Town Council  
Town of Cheyenne, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of Town of Cheyenne, Oklahoma, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Town of Cheyenne, Oklahoma's basic financial statements, and have issued our report thereon dated June 30, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Town of Cheyenne, Oklahoma's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Town of Cheyenne, Oklahoma's internal control. Accordingly, we do not express an opinion on the effectiveness of Town of Cheyenne, Oklahoma's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Town of Cheyenne, Oklahoma's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Britton, Kuykendall & Miller*

Weatherford, Oklahoma  
May 13, 2020